



**CITY OF JONESVILLE  
COUNCIL AGENDA  
JANUARY 19, 2022 - 6:30 P.M.  
JONESVILLE POLICE DEPARTMENT, 116 W. CHICAGO STREET**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE**

**2. APPROVAL OF AGENDA**

**3. PUBLIC COMMENTS**

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

**4. PRESENTATIONS AND RECOGNITIONS**

- A. The Sauk – Trinity Bird, Executive Director

**5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION**

- A. None

**6. REPORTS AND RECOMMENDATIONS**

- A. Board and Commission Appointments [Action Item]
- B. Resolution 2022-01 – Meetings of the Board of Review [ROLL CALL][Action Item]
- C. Adopt 2022 Income and Asset Guidelines [Action Item]
- D. Planning Commission Annual Report and Work Plan [Action Item]
- E. Electronic Packet Devices [Discussion Item]
- F. Deal Carriage Inquiry [Discussion Item]

**7. COUNCIL MINUTES**

- A. Consider Minutes of the December 15, 2021 Regular Meeting [Action Item]
- B. Consider Minutes of the December 15, 2021 Closed Session [Action Item]

**8. ACCOUNTS PAYABLE**

- A. Accounts Payable for January 2022 totalling \$173,112.35 [Action Item]

**9. BOARD AND COMMISSION MINUTES**

- A. Local Development Finance Authority (Arno) [Action Item]
- B. Zoning Board of Appeals (Humphries)
- C. Region 2 Planning Commission (Drake)

*Agenda continued on page 2*

**RULES FOR SPEAKING BEFORE THE JONESVILLE CITY COUNCIL (Adopted 09/05/01)**


1. Speakers will have one opportunity to address the Council unless the Mayor allows additional opportunities.
2. Remarks shall be limited to 5 minutes per person and will also be limited to matters before the Council, to Council business or policy, or to issues of community concern or interest that the Council has authority to recommend or act upon. Comments about actions, inactions or performance of the Council are appropriate. Profane, vulgar or abusive language will not be tolerated.
3. The Mayor may grant a speaker additional time under unusual circumstances.
4. Council members and staff will not respond to general audience participation. Matters will be referred to the City Manager who will provide reports at a subsequent meeting/date.
5. The Mayor may call out of order any person who is being disorderly by speaking or otherwise disrupting the proceedings. Such person shall not be permitted to speak and if he/she continues in a disorderly manner, the Mayor may declare a recess and/or ask that the person leave or be removed from the meeting.

**10. DEPARTMENT REPORTS**

- A. Public Safety – Director Etter
- B. Water/Wastewater Treatment Plant – Superintendent Boyle
- C. Department of Public Works and Annual Zoning Report – Superintendent Kyser
- D. Cash Report – Finance Director Spahr

**11. ADJOURN**



To: Jonesville City Council  
From: Jeffrey M. Gray, City Manager   
Date: January 14, 2022  
Re: Manager Report and Recommendations – January 19, 2022 Council Meeting

**6. A. Board and Commission Appointments** **[Action Item]**

The Mayor is recommending the following appointments to fill vacancies on two boards.

Downtown Development Authority: Dr. Anthony Smith – Appoint to fill the balance of an unexpired four-year term through November of 2023.

Local Development Finance Authority: Superintendent Erik Weatherwax – Appoint to fill the balance of an unexpired four-year term through November of 2023.

Linda Garcia – Appoint to fill the balance of an unexpired four-year term through November of 2024.

A motion is necessary to make the reappointments to the respective boards.

We are still recruiting to fill a vacancy on the Planning Commission. No applications were received following our recent advertisement.

**6. B. Resolution 2022-01 – Meetings of the Board of Review** **[ROLL CALL][Action Item]**

The attached resolution would establish the meeting dates and times for the Board of Review in March, July, and December on the days and times noted. The March organizational meeting and March appeal meeting will take place at the Police Department. Meeting locations for future meetings will depend on the completion schedule of repairs to City Hall. The purposes of each meeting are noted in the resolution, with the hearing of appeals to property assessments to take place on Monday, March 21<sup>st</sup>, as stated. I recommend approval of the resolution. A roll call vote is required to approve a resolution. *Please refer to the attached Resolution 2022-01.*

**6. C. Adopt 2021 Income and Asset Guidelines** **[Action Item]**

In 2018, Council approved Resolution 2018-03, establishing guidelines that the Board of Review may use in evaluating requests for exemption from the payment of property taxes based on household income. The guidelines establish that income and asset guidelines will follow Federal standards. The attached Exhibit A reflects these Federal standards for 2022. It is recommended that Council consider a motion to affirm that the attached Income and Asset Guidelines will be used in the consideration of property tax exemption requests during 2022. *Please refer to the attached 2022 Poverty Exemption Guidelines.*

**6. D. Planning Commission Annual Report and Work Plan** **[Action Item]**

At their January 12<sup>th</sup> meeting, the Planning Commission approved their 2021 Annual Report and adopted a Work Plan for 2022. These documents are provided to the City Council for informational purposes. I recommend a motion to accept the 2021 Annual Report and the 2022 Work Plan, as submitted by the Planning Commission. These documents will be posted on the City website and available through City Hall. *Please refer to the attached Planning Commission 2021 Annual Report and 2022 Work Plan.*

**6. E. Electronic Packet Devices**

**[Discussion Item]**

In May of 2019, Council approved the purchase of Android tablets for the purpose of transitioning to electronic packets, with the goal of eliminating delivery of paper packets to Council members. Staff has been asked to obtain information regarding alternate devices that would have larger screens for viewing and the ability to create and edit documents. This agenda item is reserved for discussion of such devices. Staff has requested quotes from our IT provider for one Microsoft Windows based laptop and one Chromebook laptop for comparison and discussion. I anticipate receipt of this quote for presentation at the meeting.

**6. F. Deal Carriage Inquiry**

**[Discussion Item]**

This agenda item is reserved for discussion of the attached inquiry from Mr. David Clark, who owns a Deal carriage and has inquired about the City's interest in the item. *Please refer to the attached inquiry and photos.*

**9. BOARD AND COMMISSION MINUTES**

**[Action Item]**

Board and commission minutes for the prior month are attached. The name of the Council/staff representative to the board is indicated in parentheses. Following any discussion or questions about the board minutes, the appropriate action of Council would be a motion to receive and place the minutes on file.

Correspondence:

- Letter to MDOT re: Chicago Street Road Diet
- 2022 Master City Meeting Calendar
- Michigan Department of Health and Human Services Water Fluoridation Quality Award

**JONESVILLE CITY BOARDS & COMMITTEE  
APPLICATION FOR APPOINTMENT**

Board or Committee to which appointment is desired. (If more than one, please list in order of preference.)

Local Development Finance Authority

1. Name Linda Garcia 2. Occupation HR Manager  
3. Employer Martinrea 4. Email address lgarcia@martinrea.com  
5. Home Address 11918 Greenbriar Dr. Jerome, MI 49249  
Street City Zip  
6. Home Telephone \_\_\_\_\_ 7. Business Phone (517) 673-4062  
8. Length of residency in Jonesville 11 years (employed in Jonesville)

9. List other community organizations/commissions that you are a member.

The Daily Bread food bank; Adrian, MI

10. Please indicate below the background or experience you have that will be of value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or committee.

(Please continue on reverse side if needed and be sure to sign and date. Please attach resume or other pertinent information if so desired.)

I have been employed with Martinrea for 25 years. As one of the largest manufacturing facilities in Jonesville, my representation of Martinrea, on the board, will add value to our business partnership.

12/16/21  
Date of Application

Linda Garcia  
Signature

PLEASE RETURN THIS APPLICATION TO: City of Jonesville  
265 E. Chicago Street  
Jonesville, MI 49250  
Phone: 517-849-2104  
Fax: 517-849-9037

**JONESVILLE CITY BOARDS & COMMITTEE  
APPLICATION FOR APPOINTMENT**

Board or Committee to which appointment is desired. (If more than one, please list in order of preference.)

Local Development Finance Authority

1. Name Erik Weatherwax 2. Occupation Superintendent Jonesville Schools  
3. Employer Jonesville Schools 4. Email address ewweatherwax@jonesvilleschools.org  
5. Home Address 118 Stone Ridge Ct. Hillsdale 49242  
Street City Zip  
6. Home Telephone 517-936-7855 Business Phone 517-849-9075  
8. Length of residency in Jonesville — job started in July  
9. List other community organizations/commissions that you are a member.

Rotary Club

10. Please indicate below the background or experience you have that will be of value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or committee.

(Please continue on reverse side if needed and be sure to sign and date. Please attach resume or other pertinent information if so desired.)

This is a position that was filled by my predecessor. It's important for the school district to work closely with the city and community for the benefit of all.

1.15.2022  
Date of Application

Erik Weatherwax  
Signature

**PLEASE RETURN THIS APPLICATION TO:** City of Jonesville  
265 E. Chicago Street  
Jonesville, MI 49250  
Phone: 517-849-2104  
Fax: 517-849-9037

**JONESVILLE CITY BOARDS & COMMITTEE  
APPLICATION FOR APPOINTMENT**

Board or Committee to which appointment is desired. (If more than one, please list in order of preference.)

DDA

1. Name Anthony Smith 2. Occupation Optometrist / owner  
3. Employer Jonesville Eye Care 4. Email address Orasmith@jonesvilleeyecare.com  
5. Home Address 789 Fisker Rd Quincy 49082  
Street City Zip  
6. Home Telephone 989 274 1637 7. Business Phone 517 849 9277  
8. Length of residency in Jonesville 8 yrs  
9. List other community organizations/commissions that you are a member.

None

10. Please indicate below the background or experience you have that will be of value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or committee.

(Please continue on reverse side if needed and be sure to sign and date. Please attach resume or other pertinent information if so desired.)

I am very interested in getting more involved in the community. As a business owner, I would like to attract more people to the area, so there is more opportunity for my business to grow.

01/10/2022  
Date of Application

  
Signature

**PLEASE RETURN THIS APPLICATION TO:** City of Jonesville  
265 E. Chicago Street  
Jonesville, MI 49250  
Phone: 517-849-2104  
Fax: 517-849-9037

2022-01

CITY OF JONESVILLE  
COUNTY OF HILLSDALE  
STATE OF MICHIGAN

**RESOLUTION – MEETINGS OF THE BOARD OF REVIEW**

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held at the Jonesville Police Department on the 19th day of January, 2022, at 6:30 p.m.

**PRESENT:**

**ABSENT:**

The following resolution was offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_.

**WHEREAS**, Chapter 10 of the Jonesville City Charter provides the minimum meeting requirements of the Board of Review; and

**WHEREAS**, Section 10.10 of said Charter states that the City Council shall designate the sessions and place of said meetings.

**NOW, THEREFORE BE IT HEREBY RESOLVED** that the Board of Review shall convene for the following sessions:

First Session: commencing on Monday, March 7th at 5:00 p.m., and continuing as much longer as may be necessary for the purpose of considering and correcting the roll.

Second Session: Monday, March 21st, from 9:00 a.m. to 9:00 p.m., and continuing as long as may be necessary for the purpose of hearing appeals of property assessments. Appeals may be made in advance of the meeting via letter, email or telephone.

July Session: Friday, July 22<sup>nd</sup>, commencing at 1:00 p.m., and continuing for as long as may be necessary, for the purpose of correcting clerical errors, and considering principal residence, poverty, veterans, and elderly or disabled exemption requests.

December Session: Friday, December 16<sup>th</sup>, commencing at 1:00 p.m., and continuing for as long as necessary, for the purpose of correcting clerical errors, and considering principal residence, poverty, veterans, and elderly or disabled exemption requests.

**BE IT FURTHER RESOLVED** that those meetings shall take place at the Jonesville Administrative Offices, currently located at the Jonesville Police Department, 116 W. Chicago Street, Jonesville, MI 49250. The location for each meeting will be provided in the meeting notice published in the newspaper and available on the City’s website, [www.jonesville.org](http://www.jonesville.org).

AYES: Council Members:

NAYS: Council Members:

ABSENT: Council Members:

\_\_\_\_\_  
Cynthia D. Means, Clerk



I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 19th day of January, 2022, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

---

Cynthia D. Means, Clerk

**CITY OF JONESVILLE  
2022 POVERTY EXEMPTION GUIDELINES**

**EXHIBIT A**

The City of Jonesville has adopted the following standards for the 2022 year, for a household to be eligible for a poverty exemption. Below are the maximum household income and asset standards for size of family.

**INCOME GUIDELINES**

<u>Size of Family</u>	<u>100% Poverty Guidelines</u>	<u>110% Poverty Guidelines</u>
1	\$ 12,880	\$ 14,168
2	\$ 12,420	\$ 13,662
3	\$ 21,960	\$ 24,156
4	\$ 26,500	\$ 29,150
5	\$ 31,040	\$ 34,144
6	\$ 35,580	\$ 39,138
7	\$ 40,120	\$ 44,132
8	\$ 44,660	\$ 49,126
any add'l persons	\$ 4,540	\$ 4,994

**ASSET GUIDELINES**

<u>Size of Family</u>	<u>100% Asset Guidelines</u>
1	\$ 25,760
2	\$ 24,840
3	\$ 43,920
4	\$ 53,000
5	\$ 62,080
6	\$ 71,160
7	\$ 80,240
8	\$ 89,320
any add'l persons	\$ 98,400

The above asset levels DO NOT include the value of your homestead. (Per Tribunal ruling 8/13/97, Docket #236230, the equity of the homestead should not be included within the asset test to be valid). Asset levels are increased by the Federal CPI guidelines each year.

\* Excess land eligible to be split over minimum zoning requirements per local unit or 2 acres, or to include house & bldgs (ie: footprint of house) will be included in asset test.



## City of Jonesville Planning Commission 2021 Annual Report

---

This report is provided in accordance with the Michigan Planning Enabling Act (MPEA), Public Act 33 of 2008. It reports the Commission's operations during the 2021 calendar year and the status of planning activities.

### Development Activities

The following development applications were reviewed by the Planning Commission in 2020:

- Special Land Use for an in-home daycare with a capacity of up to 12 children in the residence located at 450 Greenbriar Place was approved in March.
- Rezoning of the former Grace Episcopal Church located at 360 E. Chicago Street from Single Family Residential (R-2) to Downtown Edge (D-2) was recommended for approval in March. The City Council subsequently approved the application.
- Site Plan Review for additional commercial storage units at the CR Storage property located at 126 Concord Road was approved in May.

### Ordinance Amendments

The Planning Commission has appointed a standing **Ordinance Subcommittee** for the review and recommendation for potential amendments on an as-needed basis. There were no amendments proposed in 2021.

### Master Plan

The Planning Commission approved the revised Master Plan at their meeting on January 9, 2019. The City Council subsequently approved the Plan by resolution on January 16, 2019. Per the MPEA, at least every 5 years after adoption of a Master Plan, a Planning Commission shall review the plan and determine whether to commence the procedure to amend or adopt a new plan.

Chapter 5 of the Master Plan includes an implementation plan and identifies priorities to be completed by various City boards and committees. The following highlights several accomplishments to date:

- The Downtown Development Authority (DDA) hosted a building open house and issued a Request for Development Proposals for **the former Klein Tool Building** in the last quarter of the year. The Planning Commission appointed representatives to an RFP Review Committee in October. The Committee reviewed one proposal that was received and requested additional detail from the submitter. The DDA will be discussing next steps of the marketing of the building in 2022.
- Engineering has begun on DDA **future capital projects**, including streetscape improvements and the rehabilitation of the south public parking lot behind Saucy Dogs and County National Bank. The DDA is engaging with the Michigan Department of Transportation (MDOT) to coordinate construction with a planned resurfacing project.
- With assistance from the Economic Development Partnership (EDP) of Hillsdale County, the Local Development Finance Authority (LDFA) was able to secure a Site Readiness Grant from the Michigan Economic Development Corporation for the extension of coaxial and fiber **broadband**

**internet in the Jonesville Industrial Park.** The project was completed in the summer of 2021, with service now available to businesses in the park.

- Conceptual plans have been completed for improvements to facilities at Carl Fast Park and Wright Street Park. Funds have been budgeted this fiscal year to update the 5-year **Recreation Master Plan** so that the City can seek grant funds for improvements.
- Engineering is currently being completed for future improvements to **Maumee Street and West Street**. Underground infrastructure is being evaluated for possible upgrade in conjunction with these projects.
- The DDA and LDFA held **joint informational meetings** to provide activity reports and information updates, as required by Public Act 57 of 2018. Reports are posted on the DDA and LDFA sections of the City website.

Additional information regarding the updated Master Plan can be found on the City's website at <http://jonesville.org/Boards/PlanningCommission/MasterPlanandEconomicDevelopment.aspx>.

### **Redevelopment Ready Communities**

The Michigan Economic Development Corporation (MEDC) **Redevelopment Ready Communities (RRC) program** is designed to promote effective redevelopment strategies through a set of best practices. In order to engage in the program, interested communities must complete training, a self-evaluation of current practices, and pass a resolution expressing intent to participate in RRC. The City engaged in the program in 2018 and has been updating practices toward certification.

The Planning Commission hosted its RRC Planner in November and received an update regarding changes to the certification program, which is called RRC 2.0. Based on feedback from that meeting, a permitting and construction page has been added to the website to address common development questions. The site went live in December and can be viewed here:

<http://jonesville.org/Departments/ZoningPermitsCommunityDevelopment.aspx>

Our RRC Planner reports that the City has accomplished 70% of the objectives to meet RRC Essentials expectations. Completion of additional Essentials expectations will be a future goal.

### **Capital Improvement Planning**

The Planning Commission completed a review of near- and long-term infrastructure projects, through the review of the 2021-22 through 2026-27 **Capital Improvement Program (CIP)**. The review included a discussion of the interface of this planning document with the annual budget, including the budget allocations for priorities identified in the Master Plan.

Review of the CIP by the Planning Commission is important to assure that budget objectives are consistent with the long-range plan of the community.



## City of Jonesville Planning Commission 2022 Work Plan

---

The Planning Commission annually develops a proposed work plan to identify its upcoming priorities. The approved plan will be submitted to City Council. The proposed plan, below, is provided in accordance with the Michigan Planning Enabling Act, Public Act 33 of 2008.

The Planning Commission was successful in completion of its ongoing activities. Departmental priorities, as well as DDA and LDFA infrastructure projects took priority for staff's time in 2021. As a result, action on Zoning Ordinance amendments was delayed and has been carried over into the new year. Redevelopment of Klein Tool remains the top priority for the Planning Commission and the City.

### **Priority Goals**

- ❖ Redevelopment Ready Sites
  - Support DDA and Council efforts to market and redevelop Klein Tool
  - Work with willing property owners to identify and market additional priority sites
- ❖ Ordinance Review and Amendment (as needed)
  - Evaluate small HC (Highway Commercial) zoned properties for amendment to assure long-term viability
  - Consider need for amendments to allow "urban chickens"
  - Evaluate potential/need for social districts
- ❖ Support the Update of the Recreation Master Plan
  - Consider merits of incorporating into the development Master Plan

### **As Time Allows Goal**

- ❖ Redevelopment Ready Communities Objectives
  - Formalize the Public Participation Plan utilized by the Planning Commission
  - Align City goals with program goals to progress with certification

### **Ongoing Activities**

- ❖ Timely Development Reviews
- ❖ Economic Development Strategy
  - Annually review the Strategy with other development boards and committees
- ❖ Infrastructure Planning and Development
  - Conduct annual review of Capital Improvements Program for consistency with community development objectives

## Jeff Gray

---

**From:** Jeff Gray  
**Sent:** Tuesday, January 11, 2022 12:19 PM  
**To:** david.clark198b@yahoo.com  
**Cc:** Gerry Arno  
**Subject:** RE: Historical Item

Happy New Year, Mr. Clark,

I have shared your emails and photos with Mayor Gerry Arno. We are going to present your photos to the City Council for discussion at their meeting on Wednesday, January 19<sup>th</sup>. They meet at 6:30 p.m. at the Jonesville Police Department. The meeting is open to the public – you would be welcome to attend, if you are available and in the area.

It is unlikely that the City would be able to spend public funds on the restoration/preservation of the carriage, but we are interested in seeing if there are Council members who have an interest in the project. We would imagine that there would need to be some association with a historical society or formation of a private group for fundraising. There may be some opportunities for the City to accept a donation, as we have with the Deal car and sled previously, if that would lead to opportunities for preservation.

We'd like to give the Council an opportunity to weigh in and give their thoughts, if you are comfortable with that.

I think some may ask where the carriage is stored currently? If you have other thoughts or information that you would want me to present to them, feel free to pass it along.

Jeff

**Jeffrey M. Gray · City Manager**  
**City of Jonesville**

***Please note our temporary location:***  
**116 W. Chicago Street · Jonesville, MI 49250**  
**(517) 849-2104**



---

**From:** david.clark198b@yahoo.com <david.clark198b@yahoo.com>  
**Sent:** Monday, December 27, 2021 11:11 AM  
**To:** Jeff Gray <JGray@jonesville.org>  
**Subject:** RE: Historical Item

Good Morning Jeff.

Yes the buggy is in need of restoration. One thought is to display the buggy as a long term loan to the City of Jonesville. A sale is possible as well, I wouldn't know of a price to begin as a sell point. But would like to discuss more about options as this buggy should be preserved.

David

---

**From:** Jeff Gray <[JGray@jonesville.org](mailto:JGray@jonesville.org)>  
**Sent:** Friday, December 17, 2021 8:39 AM  
**To:** david.clark198b <[david.clark198b@yahoo.com](mailto:david.clark198b@yahoo.com)>  
**Subject:** RE: Historical Item

Mr. Clark,

Thanks for reaching out regarding the Deal buggy. I would certainly be interested in working with you on a way to make sure that this piece of local history can be preserved in some way.

What were your thoughts on it? Are you looking for a place to display, make a donation, or a sale?

It's hard to tell from the pictures, but it looks like perhaps some restoration is needed?

I am certainly interested in seeing what could be done.

Jeff

**Jeffrey M. Gray · City Manager**  
**City of Jonesville**

*Please note our temporary location:*  
**116 W. Chicago Street · Jonesville, MI 49250**  
**(517) 849-2104**



---

**From:** david.clark198b <[david.clark198b@yahoo.com](mailto:david.clark198b@yahoo.com)>  
**Sent:** Tuesday, November 30, 2021 1:50 PM  
**To:** Jeff Gray <[JGray@jonesville.org](mailto:JGray@jonesville.org)>; [david.clark198b@yahoo.com](mailto:david.clark198b@yahoo.com)  
**Subject:** Historical Item

Mr Gray.

I wanted to reach out on this item may have historical value to Jonesville. It is a original buggy from Deal company. It is not in reconditioned state or anything like that. But it has been with our family, passed down over the years. I wondered if the City of Jonesville or the historical Society might be interested in the buggy due to the connection with Jonesville? I am including a few pictures for reference.

Best Regards,  
David Clark





**\*\*Subject to Approval\*\***

**JONESVILLE CITY COUNCIL  
Minutes of December 15, 2021**

A meeting of the Jonesville City Council was held on Wednesday, December 15, 2021 at the Jonesville Police Department, 116 W. Chicago Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula and Andy Penrose.

Also present: Manager Gray, Treasurer Spahr, WWTP Supt. Boyle, DPW Supt. Kyser, Police Sergeant Albright, Public Safety Director Etter, Attorney Thompson, Greg Bailey, Christine Bowman, Kathleen Schmitt, Kathy Humphries, Sheila Lonk, Rene Hunt, Julie Albright, Todd and Samantha Moore, Cameron Moore, Talon Moore, Alexa Moore, Gavin and Heather Albright, Nicholas and Xanthia Lucas, Aria Lucas and Alexa Lucas.

Mayor Arno led the Pledge of Allegiance and moment of silence.

A motion was made by Brenda Guyse and supported by Jerry Drake to approve the agenda as presented. All in favor. Motion carried.

Kathleen Schmitt, Hillsdale County Commissioner, gave a brief update to council.

Greg Bailey of Bailey, Hodshire & Co. presented the June 30, 2021 audit report for the City of Jonesville. Mr. Bailey stated that the City had a clean audit with no issues being found. Mr. Bailey commended the Council and City staff for again having a commendable audit.

A motion was made by Brenda Guyse and supported by Delesha Padula to receive the June 30, 2021 Audit Report, as presented. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Motion carried.

A motion was made by Jerry Drake and supported by Brenda Guyse to reappoint Allison Hutchinson and Connie Hutchinson to four-year terms on the District Library Board. All in favor. Motion carried.

Tim Bowman made a motion to reappoint Abe Graves to a four-year term through November 2025 on the Downtown Development Authority (DDA). All in favor. Motion carried.

A motion was made by Andy Penrose and supported by Delesha Padula to approve the Memorandum of Understanding (MOU) for the Low-Income Household Water Assistance Program (LIHWAP) and to authorize the City Manager to execute the same. The Community Action Agency has secured funding from the State of Michigan to assist low-income households with payment of water and sewer utility bills through September 30, 2023. All in favor. Motion carried.

Delesha Padula made a motion and was supported by Andy Penrose to approve the 2022 Meeting Calendar. Meetings will be held on the 3<sup>rd</sup> Wednesday of each month at 6:30 p.m. Meeting dates and times will be adjusted, as deemed appropriate by the Council. All in favor. Motion carried.

A motion was made by Brenda Guyse and supported by Jerry Drake to receive the annual DDA and LDFA Reports and place them on file. All in favor. Motion carried.

A motion was made by Jerry Drake and supported by Brenda Guyse to approve the Council Minutes of November 17, 2021. All in favor. Motion carried.

Andy Penrose made a motion and was supported by Delesha Padula to approve Accounts Payable for December 2021 totaling \$49,614.36. All in favor. Motion carried.

Board and Commission minutes – DDA and Planning Commission – received and placed on file.

Public Safety Director Etter presented a Lifesaving Award to Sergeant Carl Albright of the Jonesville Police Department. Sgt. Albright saved the lives of multiple individuals during this year, going above and beyond his duties. Etter stated that Sgt. Albright is very deserving of this award and that Jonesville is fortunate to have him as a dedicated police officer.

Updates were given by Department Heads, Manager Gray and Council.

At 7:31 Mayor Arno stated that the council will be going in to recess prior to the Closed Session.

At 7:42 p.m. a motion was made by Andy Penrose and supported by Jerry Drake to move into closed session in accordance with the Michigan Open Meetings Act Section 8a, to consider the evaluation of Manager Gray, per his request. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Motion carried.

The meeting returned to open session at 8:11 p.m.

The Personnel Committee recommended recognizing Manager Gray with “Outstanding Performance”, and recommended the following:

- Increase the annual base salary from \$83,157 to \$86,851, retroactive to July 1, 2021. .

Andy Penrose made a motion and supported by Brenda Guyse to approve the above recommendation of the Personnel Committee. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Motion carried.

Mayor Arno adjourned the meeting at 8:37 p.m.

Submitted by:

---

Cynthia D. Means  
Clerk

---

Gerald E. Arno  
Mayor

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
APOLLO FIRE EQUIPMENT CO.	JFD - JAWS TOOL MOUNTS/NEW FIRE TRUCK	1,428.58
AT&T	LOCAL/LONGDISTANCE	3,270.86
BAILEY, HODSHIRE & CO, PC	2021 AUDIT	3,700.00
BAKER, VICKI/B & B CLEANING,	CLEANING SERVICES	660.00
BRINER OIL CO., INC.	MVP - BULK TANK	296.58
	MVP - SUPPLIES	32.75
	MVP - BULK TANK	326.40
	JFD - GASOLINE/ACCT 25	22.96
	MVP - BULK TANK	320.47
		999.16
BUTTERS EXCAVATING & LAWN CAFCEMETERY SEXTON/MAINT SERVICES		2,975.00
CAPITAL ONE	WALMART - SUPPLIES/REPAIRS	430.20
	SUPPLIES/CHRISTMAS DECORATIONS	317.71
		747.91
CLEAR VIEW B.R. LLC	JPD - OUTSIDE WINDOW CLEANING	15.00
CONSUMERS ENERGY	IRON REMOVAL PLANT ELECTRICITY	1,381.04
	DDA BUILDING ELECTRICITY	418.50
	DDA - UNMETERED PARKING LOT LIGHTS	32.22
	DOWNTOWN/PARKING LOT LIGHTS	780.28
	JFD TRAINING ROOM ELECTRICITY	77.63
	JFD TRUCK BAY ELECTRICITY	177.84
	RADIO TOWER ELECTRICITY	39.01
	CITY HALL ELECTRICITY	78.82
	DPW BUILDING ELECTRICITY	215.28
	WRIGHT ST PARK ELECTRICITY	35.15
	LDFA - 598 IND PKWY SPRINKLER METER ELECTRICITY	29.52
	WATER TOWER ELECTRICITY	100.00
	FREEDOM MEMORIAL ELECTRICITY	48.51
	DDA - METERED PARKING LOT LIGHT ELECTRICITY	110.49
	CITY HALL SECOND FLOOR ELECTRICITY	28.95
	FAST PARK ELECTRICITY	137.28
	LDFA - 100 DEAL PKWY SPRINKLER METER ELECTRICITY	34.72
	JPD ELECTRICITY	244.76
	LDFA - 500 IND PKWY SPRINKLER METER ELECTRICITY	32.78
	WWTP ELECTRICITY	5,326.83
	CITY-WIDE LED LIGHT ELECTRICITY	678.37
	CITY-WIDE STREET LIGHT ELECTRICITY	1,723.68
	CEMETERY ELECTRICITY	46.14
		11,777.80
COUNTRYSIDE TROPHIES	DDA DECORATING CONTEST TROPHIES	115.00
	JPD - ALBRIGHT AWARD	40.00
		155.00
CSZ SERVICES, LLC	ASSESSING SERVICES	5,400.00
CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES	57.07
	COPIER MAINTENANCE	33.70
	COPIER MAINTENANCE	(33.70)
	COPIER MAINTENANCE	171.99
	OFFICE SUPPLIES	29.43
	COPIER MAINTENANCE	31.57
	OFFICE SUPPLIES	112.51
	JPD/DPW - PAPER TOWELS	132.00
		534.57
DRAKE, JERRY	R2PC MEETING	34.16
FASTENAL COMPANY 01MIJON	UB refund for account: 018000-01	52.45
FERGUSON WATERWORKS #3386	WATER - ANNUAL SOFTWARE FEE	5,100.00
FIRST NATIONAL BANK OMAHA	SUPPLIES/TRAINING/MEMBERSHIP RENEWALS	741.05
	ZOOM MEMBERSHIP	14.99
	DDA - CHRISTMAS DECORATIONS	465.87
	GRAY/SPAHR - SUPPLIES/CONFERENCES/MEMBERSHIPS	2,698.01
		3,919.92
FLEIS & VANDENBRINK ENG, INC.	WWTP - ENGINEERING/SEWER REHAB PROJECT	2,577.00
FOULKE CONSTRUCTION COMPANY	CITY HALL STORM DAMAGE - ROOF REPAIRS	48,465.00
	CITY HALL STORM DAMAGE - ROOF REPAIRS	2,700.00

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	CITY HALL STORM DAMAGE - ROOF REPAIRS	14,880.00
		66,045.00
GREAT DANE FIT TESTING	JFD - SCBA FIT TESTING	650.00
GREENMARK EQUIPMENT	MVP - SUPPLIES	23.12
GRIFFITHS MECH CONTRACTING,	IWWTP - AIR MAKE UP UNIT REPAIR	650.13
HALLDORSON STEVEN M	UB refund for account: 000904-12	24.26
HILLSDALE CO FIREFIGHTERS ASS	JFD - 2022 DUES	200.00
HILLSDALE COUNTY TREASURER	DEC BOARD OF REVIEW TAX BILLBACKS	6.16
	DEC BOARD OF REVIEW TAX BILLBACKS	7.93
	DEC BOARD OF REVIEW TAX BILLBACKS	8.68
	2021 TAX ROLL MAINT/WINTER TAX BILLS	1,744.62
		1,767.39
HILLSDALE HOSPITAL	WWTP - CDL PHYSICAL	70.00
HILLSDALE MEDIA GROUP	NOTICES - AUDIT/BOARD OF REVIEW/ZBA	161.10
HYDROCORP, INC	WATER - CROSS CONNECTION PROGRAM	520.00
JILLY BEANS TOO	DDA - OUR TOWN GIFT CARD PROGRAM/2ND ROUND	650.00
	DDA - OUR TOWN GIFT CARD PROGRAM	1,550.00
		2,200.00
JONESVILLE BAKERY	DDA - OUR TOWN GIFT CARD PROGRAM	750.00
	DDA - OUR TOWN GIFT CARD PROGRAM/2ND ROUND	350.00
		1,100.00
JONESVILLE HARDWARE	DDA - OUR TOWN GIFT CARD PROGRAM/2ND ROUND	50.00
	DDA - OUR TOWN GIFT CARD PROGRAM	450.00
	DDA - DECORATIONS/LIGHT REPAIRS	43.77
		543.77
JONESVILLE, CITY OF	CITY HALL WATER/SEWER	49.53
	JFD WATER/SEWER	60.29
	JPD WATER/SEWER	49.53
	DPW WATER/SEWER	49.53
	WWTP WATER/SEWER	274.75
	WRIGHT ST PARK WATER/SEWER	37.23
		520.86
LAWLESS DUSTIN AND ASHLEY	UB refund for account: 000381-11	65.02
MAIN STREET PIZZA	DDA - OUR TOWN GIFT CARD PROGRAM	2,950.00
	DDA - OUR TOWN GIFT CARD PROGRAM/2ND ROUND	2,150.00
		5,100.00
MCGOWAN ELECTRIC SUPPLY, INC.	PARKING LOT/DDA LIGHT REPAIRS	249.80
MERIT NETWORK INC	2022 NETWORK ACCESS	5,298.00
MICHIGAN GAS UTILITIES	IRON REMOVAL PLANT GAS SERVICE	268.20
	JPD GAS/HEAT SERVICE	138.85
	JFD GAS/HEAT SERVICE	344.11
	DPW GAS/HEAT SERVICE	215.45
	GAS LIGHT SERVICE	59.18
	WWTP GAS SERVICE	2,173.14
	CITY HALL GAS/HEAT SERVICE	91.65
		3,290.58
MILLIPORE CORPORATION	WWTP - SUPPLIES	311.04
MYSTIC CAR CARE	DDA - OUR TOWN GIFT CARD PROGRAM	50.00
NEIL CLEVIDENCE APARTMENTS	UB refund for account: 000089-00	157.77
NIEMI JACKIE	UB refund for account: 000226-23	12.01
NORM'S TIRE & SERVICE	MVP - TIRE REPAIR	46.00
NUTRITION XTREME	DDA - OUR TOWN GIFT CARD PROGRAM	150.00
	DDA - OUR TOWN GIFT CARD PROGRAM/2ND ROUND	100.00
		250.00
OLIVIA'S CHOP HOUSE	DDA - OUR TOWN GIFT CARD PROGRAM/2ND ROUND	3,500.00
	DDA - OUR TOWN GIFT CARD PROGRAM	3,600.00
		7,100.00
PERFORMANCE AUTOMOTIVE	DDA - OUR TOWN GIFT CARD PROGRAM	650.00
	DDA - OUR TOWN GIFT CARD PROGRAM/2ND ROUND	300.00
	SUPPLIES/SMALL TOOLS/REPAIRS	523.43
		1,473.43
POSTMASTER	POSTAGE - WATER/SEWER BILLS	281.07

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
POWERS CLOTHING	DDA - OUR TOWN GIFT CARD PROGRAM/2ND ROUND	900.00
	DDA - OUR TOWN GIFT CARD PROGRAM	900.00
		1,800.00
RAMSHACKLE BREWING COMPANY	DDA - OUR TOWN GIFT CARD PROGRAM	600.00
	DDA - OUR TOWN GIFT CARD PROGRAM/2ND ROUND	250.00
		850.00
ROE-COMM INC	JFD - INSTALL RADIO IN NEW TRUCK	595.35
	JFD - 5 NEW PAGERS	2,489.00
		3,084.35
SAUCY DOG'S BBQ	DDA - OUR TOWN GIFT CARD PROGRAM/2ND ROUND	2,100.00
	DDA - OUR TOWN GIFT CARD PROGRAM	3,300.00
		5,400.00
SHARE CORPORATION	MVP - SMALL TOOLS	100.55
SHEAR MAGIC	DDA - OUR TOWN GIFT CARD PROGRAM	400.00
	DDA - OUR TOWN GIFT CARD PROGRAM/2ND ROUND	500.00
		900.00
STATE OF MICHIGAN	JPD - LEIN ACCESS	33.00
	WWTP - BIOSOLIDS LAND APPLICATION FEE	811.24
		844.24
SUBWAY	DDA - OUR TOWN GIFT CARD PROGRAM/2ND ROUND	450.00
	DDA - OUR TOWN GIFT CARD PROGRAM	550.00
		1,000.00
SUPERFLEET MASTERCARD PROGRAM	GASOLINE	951.03
	GASOLINE	915.76
		1,866.79
THE UDDER SIDE	DDA - OUR TOWN GIFT CARD PROGRAM	1,900.00
	DDA - OUR TOWN GIFT CARD PORGRAM/2ND ROUND	650.00
		2,550.00
TOTAL ENERGY SYSTEMS, LLC	WWTP - GENERATOR MAINTENANCE	556.00
	IRON REMOVAL PLANT GENERATOR MAINT	841.00
		1,397.00
TRACTOR SUPPLY CREDIT PLAN	WWTP - AIR COMPRESSOR	159.99
TRI-COUNTY INTERNATIONAL TRUCK	MVP - VEHICLE REPAIRS	357.65
	MVP - VEHICLE REPAIRS	323.23
		680.88
UNIFIRST CORPORATION	WWTP - UNIFORM RENTAL	29.97
	MVP - SHOP TOWELS	26.22
	WWTP - UNIFORM RENTAL	36.79
	WWTP - UNIFORM RENTAL	114.42
	JPD - FLOOR MATS	29.50
	MVP - SHOP TOWELS	26.22
	WWTP - UNIFORM RENTAL	40.80
	WWTP - UNIFORM RENTAL	40.20
USA BLUEBOOK	WWTP - SUPPLIES	778.46
	WWTP - SUPPLIES	123.36
	WWTP - REPAIRS	257.28
	WWTP - SUPPLIES	124.50
	WWTP - REPAIRS	192.96
	WWTP - REPAIRS	64.32
		1,540.88
UTILITY SERVICE CO, INC	WATER TOWER MAINTENANCE	8,248.61
VERIZON WIRELESS	JPD/DPW-CELL PHONES/RADIO TOWER/JPD-MODEMS	280.08
	DPW CELL PHONE	25.00
	JPD/DPW-CELL PHONES/RADIO TOWER/JPD-MODEMS	282.10
		587.18
VINTAGE 720	DDA - OUR TOWN GIFT CARD PROGRAM/2ND ROUND	50.00
	DDA - OUR TOWN GIFT CARD PROGRAM	200.00
		250.00
	Total:	173,112.35

**Jonesville Downtown Development Authority  
Local Development Finance Authority  
PA 57 Informational Meeting  
Minutes of December 15, 2021**

Present: Rick Schaerer, Gerry Arno, Scott Campbell and Kathleen Schmitt

Absent: Steve Harding and Loretta Blank.

Also Present: Jeff Gray, Sue Smith and Don Toffolo (DDA Chairman)

Chairman Rick Schaerer called the meeting to order at 8:37 a.m.

Effective January 1, 2019, the State of Michigan has adopted new public informational meeting requirements that effect both the DDA and the LDFA. This item on the agenda is reserved for updates in the 2021 calendar year from the DDA and the LDFA regarding recent development projects and near-term priorities. DDA Chairman Don Toffolo updated the LDFA regarding DDA activities. Chairman Rick Schaerer attended the DDA meeting held on November 9, 2021 and provide a similar update. The proposed Fiscal Year 2020-21 DDA Annual Report was also discussed. Notice of the meeting has been provided to the City Council and Hillsdale County Board of Commissioners, as required in the act.

The PA 57 Informational meeting was adjourned at 8:46 a.m.

**Local Development Finance Authority  
Regular Meeting  
Minutes of December 15, 2021**

There was no quorum for the meeting, the meeting was not convened and no action was taken.

Sue Smith provided updates to those present on the Economic Development Partnership (EDP) and Manager Gray provided informational updates on Christmas in Jonesville, a new business moving to Jonesville, and Consumers Energy Gift Card program.

A special meeting will be held Wednesday, January 19, 2021 at 8: 30 a.m.

Submitted by;

Cynthia D. Means  
Clerk

**CITY OF JONESVILLE**  
**ZONING BOARD OF APPEALS**  
**MINUTES – December 20 2021**

**Present:** Todd Shroats, Larry Jose, Christine Bowman and George Humphries Jr. Manager Jeff Gray and Supt. of Public Works Mike Kyser.

**Absent:** Kayla Thompson

**Guests:** Rodney Moore

The meeting was called to order at 6:00 p.m. by Chairperson Todd Shroats.

Todd Shroats led the Pledge of Allegiance.

A quorum was declared.

A motion was made by George Humphries Jr. and supported by Christine Bowman to approve the agenda as presented. All in favor. Absent: Kayla Thompson. Motion carried.

A motion was made by George Humphries Jr. and supported by Larry Jose to approve the minutes of December 21, 2020. All in favor. Absent: Kayla Thompson. Motion carried.

The Public Hearing for the request of a variance to allow a residential garage to be larger than allowed in an R3 (Multiple Family Residential) zoning district was opened at 6:02 p.m. The property is located at 310 Reading Avenue.

Rodney Moore, owner of 310 Reading Avenue, spoke briefly regarding the necessity of the variance request being approved allowing for the garage to be larger than allowed. Mr. Moore stated that he needs a place to park a car and work indoors. He advised that he has already purchased the building, he purchased it when prices dropped. He is going to be moving an existing shed and demolishing the second existing shed. Mr. Moore advised that he will have the building completed by summer. Mr. Moore advised the Board that the garage will follow the property line and will not be parallel to the house. The shed will be 6' behind the garage and is 10' x 10'.

The ZBA Board asked various questions regarding the request. Discussion included ordinance requirements about building materials. Staff confirmed that materials must be compatible with neighborhood. Mr. Moore state that the building be sided with metal.

The Public Hearing closed at 6:38 p.m.

George Humphries Jr. made a motion and was supported by Larry Jose to approve the requested use variance for the property located at 310 Reading Avenue to allow construction of a 1680 sq. ft. garage with twelve (12) months to remove shed closest to house and relocate 10' x 10' shed to

rear. The applicant shall submit a drawing to staff showing the actual building location, relative to property lines, including the relocated shed. All in favor. Absent: Kayla Thompson. Motion carried.

A motion was made by Christine Bowman and supported by George Humphries Jr. to give immediate effect to the approval of the variance for the property located at 310 Reading Avenue to allow a garage be larger than allowed in the R3 (Multiple Family Residential) zoning district, as necessary for the preservation of property and hereby certified on the record. All in favor. Absent: Kayla Thompson. Motion carried.

A motion was made by Larry Jose and supported by Christine Bowman to approve the 2022 meeting calendar with the schedule of the fourth Thursday of every month at 6:00 p.m. November and December will be held on the fourth Monday to avoid conflicts with Thanksgiving and Christmas. All in favor. Absent: Kayla Thompson. Motion carried.

Updates were provided by Manager Gray.

The meeting was adjourned at 7:03 p.m.

Submitted by,

Cynthia D. Means  
Clerk



# Region 2 Planning Commission

*Serving Hillsdale, Jackson and Lenawee Counties*

## MEETING MINUTES

Region 2 Planning Commission - Full Commission  
Jackson County Tower Bldg., 5<sup>th</sup> Floor  
Jackson, MI 49201

Thursday, September 9, 2021

I. **Call to Order** – Chair Terry called the meeting to order at 2:01 PM. A quorum was present.

Attendance:

Acker	Driskill (E)	Jennings	✓ Sigers (E)
Adams	Duckham (E)	Kamaz	✓ Snell
✓ Bair (E)	✓ Elwell (E)	Kastel	Snow
Baker	Frazier	Keller	✓ Southworth
Bales	✓ Gaede (E)	Koehn	Sutherland
Barnhart	Gallagher, D.	Kubish (E)	✓ Swartzlander (E)
Beach	Gallagher, F.	Lammers	Teriaco
Beckner	Gentner	Lance	✓ Terry (E)
✓ Beeker (E)	✓ Goetz	Linnabary	✓ Tillotson (E)
Blythe	Gould, J.	McClary	Todd
Boggs	Gould, L. (E)	Miller	Votzke
✓ Bolton	Grabert (E)	Navarro	Wagner
Bush	Greene (E)	Nickel	Wardius
✓ Camacho	Greenleaf	✓ Overton (E)	Webb
Chamberlain	Griffin	Pixley	Wiley
Collins	✓ Guetschow (E)	Poleski	Williams
Cornish	Hawkins	Richardson	Wilson
Cousino	✓ Hawley	Ries	Winter
Cure	Heath	Root	Witt (E)
David	Herlein	✓ Schlecte	✓ Wittenbach (E)
DeBoe	Horwath	Sessions	
Dillon	✓ Jancek (E)	Shaw	
✓ Drake (E)	Jenkins	Shotwell	

**Key:** ✓ = present (E) = Executive Committee member

Staff Present: Steve Duke, Jacob Hurt

Others Present: Joe Bentschneider, JCDOT; Mike Davis, MDOT; Alex Masten, The Enterprise Group

II. **Pledge of Alliance** – Those in attendance rose for the Pledge of Alliance.

- III. **Approval of the September 9, 2021 Agenda** – The motion was made by Comm. Bair, supported by Comm. Snell, to approve the September 9, 2021 agenda as presented. The motion carried unanimously.
- IV. **Public Comment** – Chair Terry requested public comment. No comments were received.
- V. **Approval of the Full Commission Meeting Minutes for July 8, 2021** – The motion was made by Comm. Camacho, supported by Comm. Drake, to approve the Full Commission meeting minutes of July 8, 2021 as submitted. The motion carried unanimously.
- VI. **Approval of the Action Taken at the August 12, 2021 Executive Committee Meeting** – The motion was made by Comm. Snell, supported by Comm. Bair, to approve the action taken at the August 12, 2021 Executive Committee meeting. The motion carried unanimously.
- VII. **Receipt of Treasurer’s Report of August 31, 2021** – A motion was made by Comm. Snell, and supported by Comm. Camacho, to receive the August 31, 2021 Treasurer’s Report as presented. The motion carried unanimously.
- VIII. **Approval of September 9, 2021 Submitted Bills** – A motion was made by Comm. Bair, supported by Comm. Snell, to approve payment of the September 9, 2021 submitted bills. The motion carried unanimously.
- IX. **Staff Progress Report for August, 2021** – The August, 2021 staff progress report was included in the agenda packet. Mr. Duke noted that MSU is hosting a virtual workshop on October 13<sup>th</sup> (9 am till noon) to provide details to local governments on implementing the funding provided through the American Rescue Plan Act (ARPA). Further details on the meeting will be sent out shortly.
- X. **Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP)** – Ms. Kline reported that the Jackson County Department of Transportation (JCDOT) was requesting the following projects be added to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Name	Limits	Description	Funds & Source	Action
2022	HIP COVID Relief (Urban)	N/A	Debt Service Repayment	\$347,885 STUL \$0 Local \$347,885 Total	ADD
2022	HIP COVID Relief (Rural)	N/A	Debt Service Repayment	\$357,866 RTF \$0 Local \$357,866 Total	ADD

The motion was made by Comm. Camacho, supported by Comm. Snell, to approve the JCDOT amendments as presented. The motion carried unanimously.

- XI. Approval of the JACTS 2050 Long Range Transportation Plan (LRTP) Socio-Economic Data** – Mr. Duke explained that work on the 2050 Long Range Transportation Plan update has begun. In preparation for the upcoming 2050 Long Range Transportation Plan, the total population and the total household data used in the Travel Demand Model has been reviewed and is being presented for formal approval by the JACTS Technical Advisory Committee. The data represents the conditions for 2018, the base year for the Travel Demand Model. This data, along with the employment data, are used to predict future deficiencies along major traffic corridors within the transportation system in Jackson County. JACTS staff worked with The Enterprise Group to review employment data. A memo was sent to townships, villages, and the City of Jackson to review the population and household data.

A motion was made by Comm. Elwell, supported by Comm. Schlecte, to approve the JACTS 2050 Long Range Transportation Plan Socio-Economic Data – the 2018 total population, 2018 total household, and 2017 employment data as presented. The motion carried unanimously.

- XII. Approval of Staff Travel Request to Attend the Michigan Association of Regions Annual Conference in Muskegon, MI** – The motion was made by Comm. Schlecte, supported by Comm. Swartzlander, to approve the staff travel request to attend the Michigan Association of Regions (MAR) annual conference in Muskegon, MI., September 28 – 30, 2021. The motion carried unanimously.

- XIII. Retirements – R2PC Chair and Executive Director** – Chair Terry announced that he is retiring as the manager for the City of Litchfield effective September 30<sup>th</sup> and thereby is no longer eligible to be on the R2PC Board. A motion was made by Comm. Tillotson, supported by Comm. Bair, to elect Vice-Chair Jancek as R2PC Chair to complete the remainder of Chair Terry's term beginning October 1<sup>st</sup>. The motion carried unanimously. The annual election of officers will be held in February, 2022.

Chair Terry reported that Mr. Duke is stepping down as the R2PC Executive Director at the end of September. He explained that the Personnel & Finance Committee has been meeting over the past two months and have recommended that Mr. Jacob Hurt, Deputy Director, be promoted to the Executive Director position beginning October 1, 2021. A 3-year contract has been prepared by the R2PC lawyer, Kevin Thomson, and was included in the agenda packet. A motion was made by Comm. Swartzlander, supported by Comm. Bair, to approve the appointment of Mr. Hurt as Executive Director beginning October 1, 2021 and authorizing Chair Terry to sign a 3-year employment contract with Mr. Hurt as prepared. The motion carried unanimously.

Chair Terry reported that Ms. DeOliveira, Transportation Planner, had resigned her position at R2PC two weeks ago. Until a new transportation planner can be hired and trained, Mr. Duke has agreed to continue working on a part-time, as needed agreement. Mr. Duke has requested R2PC continue payment of his Medicare supplement and his hourly wage as of October 1, 2021. A motion was made by Comm. Gaede, supported by Comm. Camacho, to approve the agreement with Mr. Duke as presented. The motion carried unanimously.

- XIV. Other Business** – Mr. Duke reported that the Lenawee County Library is undergoing renovations so the October Executive Committee meeting will be held at the Lenawee Now offices.

Mr. Duke asked the Commissioners if they thought we should still host our annual dinner meeting this year due to pandemic concerns. The consensus of those in attendance was

to proceed with the annual meeting as scheduled on November 4<sup>th</sup> at the Jackson County Country Club.

No other business was brought before the Commission.

- XV. Public / Commissioners' Comments** – Comm. Goetz explained that further assistance from MDOT and the Lenawee County Road Commission is needed to address visibility issues at US-223/Horton Road intersection. Vice-Chair Jancek stated he would assist Comm. Goetz in communicating his concerns to Mr. Kelby Wallace, Manager, Jackson-TSC.

No additional public or Commissioner comments were received.

- XVI. Adjournment** – There being no further business, Chair Terry adjourned the meeting at 2:53 PM.

Chris Wittenbach  
Secretary

# Region 2 Planning Commission

*Serving Hillsdale, Jackson and Lenawee Counties*

## MINUTES

Region 2 Planning Commission – Executive Committee  
Jackson County Tower Bldg.  
120 W. Michigan Ave.  
Jackson, MI 49201

**Thursday, December 9, 2021**

- I. **Call to Order** – Chair Jancek called the meeting to order at 2:05 p.m. A quorum was present.

Executive Committee Members:

✓ Bair	Grabert	Tillotson
✓ Beeker	Greene	Witt
✓ Drake	✓ Guetschow	✓ Wittenbach
Driskill	✓ Jancek	
Duckham	Kubish	
✓ Elwell	✓ Overton	
Gaede	✓ Sigers	
✓ Gould	Swartzlander	

**Key: ✓ = present**

Other Commissioners Present: Jason Smith, City of Litchfield; Darius Williams, Jackson County

Others Present: Brad Garmon, Michigan Office of Outdoor Recreation Industry; Christine Beecher, Rives Township; and Joe Bentschneider, Jackson County Department of Transportation

Staff Present: Jacob Hurt and Steve Duke

- II. **Pledge of Allegiance** – Those present rose for the Pledge of Allegiance.
- III. **Approval of the Agenda** – A motion was made by Comm. Bair, supported by Comm. Drake, to approve the December 9, 2021 Executive Committee agenda as presented. The motion carried unanimously.

- IV. **Public Comment** – Chair Jancek announced the first opportunity for public comment. No public comments were received.
- V. **Approval of Minutes of the October 14, 2021 Executive Committee Meeting** – A motion was made by Comm. Bair, supported by Comm. Drake, to approve the October 14, 2021 Executive Committee meeting minutes as submitted. The motion carried unanimously.
- VI. **Receipt of the Treasurer’s Report of November 30, 2021** – A motion was made by Comm. Bair, supported by Comm. Elwell, to approve receipt of the Treasurer’s Report for November 30, 2021. The motion carried unanimously.
- VII. **Approval of the December 9, 2021 Submitted Bills** – A motion was made by Comm. Elwell, supported by Comm. Bair, to approve payment of the December 9, 2021, submitted bills as presented. The motion carried unanimously.
- VIII. **Staff Progress Report for October and November 2021** – Mr. Hurt presented highlights from the staff progress report for the months of October and November.
- IX. **Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP) were submitted for review and approval.

Mr. Bentschneider reported that the Jackson County Department of Transportation (JCDOT) was requesting the following amendments to the JACTS FY 2020- 2023 Transportation Improvement Program (TIP):

FY	Job #	Name	Limits	Description	Funding	Action
2023 JCDOT	213736	Edgeline Pavement Markings	56 miles total on 78 roadway segments	Edgeline Pavement Markings	\$97,724.92 HSIP \$22,246.08 Local \$119,971.00 Total	Add
2023 JCDOT	213875	N. Stony Lake Rd; Seymour Rd; Race Rd.	Taylorfield Road to M-50; Trumble Road to Wooster Road; Ann Arbor Road to Seymour Road	Tree removal, pavement markings, signing upgrades	\$564,781.87 HRRR \$62,753.54 Local \$627,535.41 Total	Add
2023 JCDOT	213879	Dearing Rd; Jefferson Rd	W. Michigan Avenue to County Farm Road; S. Jackson Road / Waite Road to US-127	Tree removal, pavement markings, signing upgrades	\$461,101.01 HRRR \$51,233.45 Local \$512,334.46 Total	Add
2023 JCDOT	213984	Springport Rd at Minard Rd	At intersection	Convert skewed T-intersection to a compact roundabout	\$344,392.20 HRRR \$38,265.80 Local \$382,658.00 Total	Add
2023 JCDOT	214064	Horton Rd / S. Jackson Rd	Ferguson Road to Weatherwax Drive	Road safety audit	\$16,000.00 HSIP \$4,000.00 Local \$20,000.00 Total	Add
2023 JCDOT	214065	Moscow Road	At Hanover Road, Hatch Road, Sears Road, and Horton Road / Mathews Road	Road safety audit	\$16,000.00 HSIP \$4,000.00 Local \$20,000.00 Total	Add

The motion was made by Comm. Bair, supported by Comm. Drake, to approve the proposed JCDOT amendments as presented. The motion carried unanimously.

- X. **Election of the 2022 Nominating Committee** – Mr. Hurt asked for nominations from the floor for the 2022 Nominating Committee.

A Nominating Committee slate of Alan Beeker and Jason Smith from Hillsdale County; Pete Jancek and Mike Overton from Jackson County; and Ralph Tillotson representing Lenawee County was presented.

The motion was made by Comm. Elwell, supported by Comm. Drake, to approve the 2022 Nominating Committee as presented. The motion carried unanimously.

- XI. **Presentation** – Mr. Brad Garmon, Director of the Michigan Office of Outdoor Recreation Industry, provided a presentation about the impact of outdoor recreation in Michigan.

- XII. **Other Business** – Mr. Hurt brought the following items to the Executive Committee's attention:
- Approval of the 2021 – 2025 Comprehensive Economic Development Strategy (CEDs) for Region 2 will be sought at the January 13, 2022 R2PC Full Commission meeting.
  - Master Plan Notices of Intent for Norvell Township and Rollin Township were provided in the packet.
  - Cost of USPS Mailing of R2PC Packets versus Electronic Mailing were discussed. Staff will research electronic delivery options, such as Board Docs, for packet distribution.
  - The tentative 2022 R2PC Meeting Schedule was provided in the packet.
  - Partnership Planning FY22 (CEDs) Resolutions approved at the October 14, 2021 R2PC Meeting were provided as requested.
  - R2PC's new Principal Transportation Planner, Anton Schauerte, will start January 4, 2022.

- XIII. **Public Comment / Commissioners Comments** – Mr. Hurt informed the Executive Committee that December 10, 2021 marks Principal Planner Grant Bauman's 20<sup>th</sup> Anniversary with R2PC.

- XIV. **Adjournment** – There being no further business, the meeting was adjourned by Chair Jancek at 3:15 p.m.

Chris Wittenbach  
Secretary



## JONESVILLE DEPARTMENT OF PUBLIC SAFETY



116 W. Chicago St.  
Jonesville, MI 49250-1106

(517) 849-2101  
Fax (517) 849-2520

The police department seen an increase in juvenile offenders committing felony acts. We handled two high profile incidents of domestic terrorism this month where school aged children were incarcerated for there actions. It just shows you that significant acts of violence can and will occur in small town America. A different juvenile was charged with three counts of burglary this month.

The fire department responded to sixteen dispatched calls for service this month. I'm very happy we have only had a mild dose of winter so far and not as many vehicle accidents as I had anticipated which is a pleasant surprise.



# JONESVILLE POLICE DEPARTMENT

116 W. Chicago St.  
Jonesville, MI 49250-1106



(517) 849-2101  
(517) 849-2520 (fax)

## ACTIVITY SUMMARY FOR DECEMBER 2021

Total reports written: 41  
Break and Enter: 3 (entry w/o auth.)  
Damage to Property: 0  
Larceny: 1  
OUIL: 0  
Alcohol Violations: 0  
Retail Fraud: 4  
Obstructing Justice: 0  
Public Roadway Accidents: 4  
Private Property Accidents: 0  
Other Arrests: 5 (warrants, traffic-DWLS/Revoked, etc.)  
Medical Emergency: 1  
Noise complaint: 1  
Mental Petitions Served: 0  
Nuisance Animals: 0  
General Assistance: 1  
Traffic/Moving Violations: 21  
Carrying Concealed Weapon: 0  
Suspicious Situation: 2  
Burglary Alarm: 3  
Domestic Violence: 1  
Natural Death: 0  
Felony Assault: 0  
Flee & Eluding: 0  
CSC: 0  
Assault: 0  
Fraud: 1  
Possession of Methamphetamine: 1  
Domestic terrorism: 2

JONESVILLE FIRE DEPARTMENT  
December 2021 SUMMARY

114 W. Chicago St.  
Jonesville, MI 410250



(517) 849-2101  
(517) 849-2520 Fax

Total Calls in December 19  
Total calls for 2021 258

City	Fayette	Scipio	Mutual	Training
71	50	29	64	44
7	2	1	5	4

Members	Date	Type of call	Location	City	Fayette	Scipio	Mutual	Training
	12 12/2/2021	MEETING	DEPARTMENT					X
	6 12/3/2021	ILLEGAL BURN	137 JERMAIN	X				
	4 12/5/2021	CITIZENS ASSIST	WALMART					X
	8 12/11/2021	WIRES DOWN	309 VILLAGE LN	X				
	9 12/14/2021	FIRE DISREGARD	117 WEST ST	X				
	10 12/15/2021	ASSIST MEDICAL	215 READING AVE APT A				X	
	10 12/15/2021	CLEAN UP	DEPARTMENT					X
	5 12/16/2021	WIRES DOWN	511 EAST ST	X				
	11 12/18/2021	VEHICLE FIRE	108 W CHICAGO ST	X				
	8 12/18/2021	ASSIST MEDICAL	7466 CRANBERRY LK RD				X	
	14 12/19/2021	TRAINING	DEPARTMENT					X
	4 12/20/2021	ASSIST MEDICAL	2031 STERLING RD				X	
	4 12/20/2021	ASSIST MEDICAL	2122 JEFFERY RD				X	
	4 12/22/2021	ASSIST MEDICAL	156 SPRUCE DR				X	
	10 12/28/2021	PDC ACCIDENT	3700 N HILLSDALE RD		X			
	8 12/29/2021	ODOR INVESTIGATION	338 JONESVILLE RD	X				

7	12/30/2021	PI ACCIDENT	US12/BUNN RD		X	
8	12/30/2021	VEHICLE FIRE	204 OLDS ST	X		
10	12/30/2021	ODOR INVESTIGATION	7380 DOBSON RD			X

# **MONTHLY OPERATING REPORT**

## **December 2021**

### **SUBMITTED: 2021**

#### **WATER FLOW**

MAXIMUM	185,000
MINIMUM	112,000
AVERAGE	163,000
TOTAL	5.056 MG

#### **WASTEWATER FLOW**

MAXIMUM	345,900
MINIMUM	283,400
AVERAGE	314,100
TOTAL	9.7371 MG

### **CALLOUTS: 2 at the Wastewater Plant**

#### **OPERATION & MAINTENANCE**

The plant was in compliance with the NPDES permit limitations during the month of December 2021.

The Wastewater Plant Laboratory processed 63 Bacteria tests, 12 Nitrate tests and 9 Nitrite tests. The annual totals are as follows:

- Bacteria Test----1,077
- Nitrate Tests----274
- Nitrite Tests-----142

The total paid walk-in business was \$1,180,00.

The lab performed lagoon analysis for Reading, Camden, Lake Diane, & Merry Lake

### **5-Day Biochemical Oxygen Demand**

**NPDES Permit 30 Day Average Limit is 20 mg/l**

**NPDES Permit Daily Maximum is 30 mg/l**

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

*Jonesville Monthly Average—2.3 mg/l*

*Average Percent Removal from the Raw Wastewater—98.4 %*

*Daily Maximum—6 mg/l*

### **Total Suspended Solids**

**NPDES Permit Limit is 20 mg/l**

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

*Jonesville Monthly Average—2.2 mg/l*

*Average Percent Removal from the Raw Wastewater—98.4%*

### **Total Phosphorus**

**NPDES Permit Limit 1 mg/l Year Round**

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

*Jonesville Monthly Average—0.30 mg/l*

*Average Percent Removal from the Raw Wastewater—92.1%*

### **Ammonia Nitrogen**

**NPDES Permit 30 Day Average Limit is 0.5 mg/l**

**NPDES Permit Daily Maximum is 2 mg/l**

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

*Jonesville Monthly Average—0.043mg/l*

*Average Percent Removal from the Raw Wastewater—99.8%*

*Jonesville Daily Maximum—0.64 mg/l*

Brian Boyle

# Jonesville Dept of Public Works

## December 2021

### Monthly Report

	Maintenance	Salt	Chloride	Top Dirt	COLD MIX
<b>STATE HIGHWAYS</b>	2 HRS DT 0 HR OT	7 Tons	0 Bag	0 Yd	.50 Ton
<b>MAJOR STREETS</b>	2 HRS DT .50 HR OT	6.50 Tons	0 Bag	0 Yd	0 Ton
<b>LOCAL STREETS</b>	0 HR DT .50 HRS OT	11 Tons	0 Bag	0 Yd	.25 Ton
<b>PARKING LOTS</b>	0 HR DT 1 HR OT	1.50 Tons	0 Bag		0 Ton
<b>POLICE STATION</b>	0 HR OT	.25 Ton	0 Bag		
<b>FIRE DEPARTMENT</b>	.50 HR OT	.50 Ton	0 Bag		
<b>SEWER DEPT</b>	0 HR DT	0 Ton			
<b>LDFA</b>	0 HR OT		0 Bag		0 Ton
<b>WATER</b>	0 HR DT 0 HR OT			0 Yd	0 Ton
<b>State Police</b>	.50HR OT	.75 Ton	0 Bag		

**There were two call outs.**

The two call outs were for plowing and salting.

We finished picking up leaves with the leaf vac.

We cleaned up and did maintenance on the leaf vac and truck and it was put away for the winter.

State Highway and Local Streets were cold patched.

We cleaned up leaves from the pair trees downtown for the DDA.

The propane tanks at the radio tower were filled for the generator.

We are doing maintenance on all of the equipment.

Mike Kyser



# ZONING PERMIT REPORT

## 2021

<u>NAME</u>	<u>ADDRESS</u>	<u>APPROVED/DENIED</u>	<u>USE</u>	<u>DATE</u>
PS Food Mart	475 E Chicago St.	Approved	Sign (On Canopy)	1/25/2021
Jonelle Harwood	313 Clinton St.	Approved	Addition - House	2/1/2021
Troy Wyatt	3172 Jonesville Rd	Approved	Solar Panels	2/5/2021
Udder Side	121 W. Chicago St.	Approved	Sign / Pylon	2/10/2021
Jolina Maitland	141 Pinecrest	Approved	House / New Construction	3/16/2021
Olivia Stemen	206 Orville St.	Approved	Fence / Privacy 6'	3/22/2021
Penny Sarles	308 Village Ln.	Approved	Fence / Privacy 6'	3/24/2021
Kayla Thompson	730 Wright St.	Approved	Cement Patio and Sidewalk	3/25/2021
Brad Lucas	419 West St.	Approved	Residential Garage - Detached	3/30/2021
Jonesville District Library	310 Church St.	Approved	Sign / Freestanding	4/7/2021
Rene Akers	309 Grant St.	Approved	Pool / Above Ground	4/13/2021
Domino's Pizza	701 Olds St.	Approved	Sign / Wall (On Wal-Mart Bldg.)	4/21/2021
Paul & Rose Haas	525 East St.	Approved	Fence / Privacy 6'	4/21/2021
Affordable Towing	204 Olds St.	Approved	Sign / Freestanding	4/26/2021
Todd Shroats	467 E Chicago St.	Approved	Storage Building	4/26/2021
Justin DiLaura	219 W Chicago St.	Approved	Pool / Above Ground	5/18/2021
Daun Roback	471 Oak St.	Approved	Pool / Above Ground	6/14/2021
Jerry Beekel	408 E. Chicago St.	Approved	Pool / Above Ground	6/16/2021
Phil Blonde	304 West St.	Approved	New Construction - House	6/16/2021
Mike Smith	206 Maumee St.	Approved	Fence / Privacy 6'	6/16/2021







City of  
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104  
(517) 849-9037 Fax  
[www.jonesville.org](http://www.jonesville.org)

January 12, 2022

Kelby Wallace, Manager  
Michigan Department of Transportation  
Jackson Transportation Service Center  
2750 Elm Road  
Jackson, MI 49201

via email ([WallaceK@michigan.gov](mailto:WallaceK@michigan.gov))

Re: Chicago Street/US-12 Surface Improvements

Dear Kelby:

The City has been in touch with Jason Fossitt and Jason Pittman from your staff regarding the planned 2023 resurface of US-12 through the City limits. I am grateful for their outreach and desire to coordinate construction with our planned streetscape improvements.

In addition, they have been responsive to the Downtown Development Authority's questions about the feasibility of exploring a road diet that could reduce the travel lanes from five to three, in an effort to improve safety, reduce speeds, improve the usability of the on-street parking, and address property and injury accidents within the City.

The DDA has solicited a proposal to conduct the MDOT required road diet study. The proposal is attached and was reviewed and discussed by the DDA at their January 11<sup>th</sup> meeting.

I have been asked to reach out to you to request that the TSC consider partnering on the costs associated with the study. The DDA acknowledges that it is making the request to study the feasibility of reducing the lanes and that is motivated, in part, in its interest of assuring that the corridor is serving the interests of our local businesses.

However, the three recent fatalities from two different traffic accidents, numerous property damage accidents, traffic enforcement demands, and children and families crossing the corridor to get to and from the Middle School on the north side and the library and Elementary school on the south side suggest that there may be issues inherent in the road design that are outside of the scope of the DDA's authority and responsibility.

The DDA gravitated toward the three-lane configuration, since it appears to be successful in nearby downtowns in Quincy and Coldwater. When I reached out to those communities for advice on consultants that each would have used, I was surprised to learn that neither was required to complete their own study. I am sure that you can understand why the DDA would perceive this as uneven treatment from place-to-place; I believe that they would appreciate a better understanding of this.

Chicago Street/US-12 Surface Improvements

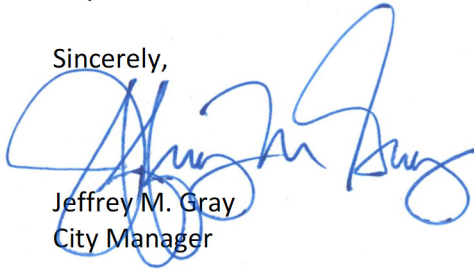
January 12, 2022

Page 2 of 2

Perhaps there are other ways that we have not considered for addressing the impacts of the existing road design. Perhaps there would be partnership opportunities on grant applications that would offset future streetscape or other local costs along the corridor. The DDA would welcome your thoughts and input on these questions, as well.

On behalf of the Downtown Development Authority board, thank you for your time and attention to this request. The board looks forward to your response.

Sincerely,



Jeffrey M. Gray  
City Manager

enclosure

cc: Jonesville Downtown Development Authority  
Jonesville City Council  
Jason Fossitt, Operations Engineer, MDOT Jackson TSC (via email: [FossittJ@michigan.gov](mailto:FossittJ@michigan.gov))  
Jason Pittman, Cost and Scheduling Engineer, MDOT Jackson TSC (via email: [PittmanJ@michigan.gov](mailto:PittmanJ@michigan.gov))

# PUBLIC NOTICE

In compliance with the Open Meetings Act and the City of Jonesville Charter, following are the dates for the regular meetings for Boards and Commissions of the City of Jonesville for 2022. The City of Jonesville will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon 20 days notice to the City of Jonesville. Individuals with disabilities requiring auxiliary aids or services should contact the City of Jonesville by writing, calling or e-mailing the following:

**City of Jonesville, 265 E Chicago Street, Jonesville, MI 49250**

**(517) 849-2104**

**Cindy Means, Clerk**

**clerk@jonesville.org**

**Website: www.jonesville.org**

**The meeting location will be shown on each meeting agenda.**

CITY COUNCIL	
Meetings are held at 6:30 p.m., the third Wednesday of each month.	
Wednesday	January 19
Wednesday	February 16
Wednesday	March 16
Wednesday	April 20
Wednesday	May 18
Wednesday	June 15
Wednesday	July 20
Wednesday	August 17
Wednesday	September 21
Wednesday	October 19
Wednesday	November 16
Wednesday	December 21

DDA	
Meetings are held at 8:30 a.m., the second Tuesday every other month.	
Tuesday	January 11
Tuesday	March 8
Tuesday	May 10
Tuesday	July 12
Tuesday	September 13
Tuesday	November 8

CEMETERY COMMITTEE	
Meetings are held at 9:00 a.m., the second Wednesday every other month.	
Wednesday	February 9
Wednesday	April 13
Wednesday	June 8
Wednesday	August 10
Wednesday	October 12
Wednesday	December 14

PLANNING COMMISSION	
Meetings are held at 7:00 p.m., the second Wednesday of each month.	
Wednesday	January 12
Wednesday	February 9
Wednesday	March 9
Wednesday	April 13
Wednesday	May 11
Wednesday	June 8
Wednesday	July 13
Wednesday	August 10
Wednesday	September 14
Wednesday	October 12
Wednesday	November 9
Wednesday	December 14

LDFA	
Meetings are held at 8:30 a.m., the third Wednesday every other month.	
Wednesday	February 16
Wednesday	April 20
Wednesday	June 15
Wednesday	August 17
Wednesday	October 19
Wednesday	December 21

ZONING BOARD OF APPEALS	
All meetings are held at 6:00 p.m., the fourth Thursday of each month.	
Thursday	January 27
Thursday	February 24
Thursday	March 24
Thursday	April 28
Thursday	May 26
Thursday	June 23
Thursday	July 28
Thursday	August 25
Thursday	September 22
Thursday	October 27
Monday*	November 21
Monday*	December 19
*Note change in meeting day	

BOARD OF REVIEW	
Meetings are held on the date and times listed below.	
Monday	March 7 at 5:00 p.m.
Monday	March 21 at 9:00a.m.-9:00p.m.
Friday	July 22 at 1:00p.m.
Friday	December 16 at 1:00 p.m.



City of  
Jonesville



STATE OF MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ELIZABETH HERTEL  
DIRECTOR

December 15, 2021

The Michigan Department of Health and Human Services, Oral Health Program would like to congratulate your water system for achieving the CDC's Optimal Fluoridation Award for 2021. This is a great honor for your city and for our state. This award recognizes those public water systems that adjust the fluoride concentration in drinking water and achieve a monthly average fluoride level that is in the optimal range for 11- 12 consecutive months in a year, as documented in the Water Fluoridation Reporting System (WFRS).

WFRS is a national health surveillance tool that assists states in managing their water fluoridation program. Over the past four years, 36 states have had at least one public water system in their state receive the award. In calendar year 2021, there were 1,292 adjusted systems in 29 states recognized by CDC. 89 public water systems were awarded here in Michigan.

Water utilities and their customers value the ability to demonstrate quality service. There are several award programs related to drinking water, including those conducted by the U.S. Environmental Protection Agency, the American Water Works Association, and state drinking water programs. CDC's Quality Awards can be a good opportunity to promote community water fluoridation. We hope you display your awards proudly!

Once again, congratulations on this outstanding award and for your continuing commitment to public health of all Michigan residents.

Christine Farrell, RDH, MPA  
MDHHS Oral Health Program Director

Sandy Sutton, RDH, BS  
Community Water Fluoridation Coordinator

A handwritten signature in cursive script that reads "Christine Farrell".

A handwritten signature in cursive script that reads "Sandy Sutton".

# Water Fluoridation Quality Award

## JONESVILLE Michigan

*The Centers for Disease Control and Prevention (CDC)'s support for community water fluoridation is based on more than 75 years of experience and research to show that water fluoridation is safe and effective for promoting good oral health. CDC commends this water system for providing high-quality water fluoridation for 12 consecutive months in 2020 representing a high level of operator care and accomplishment.*



Casey Hannan, MPH  
Director, Division of Oral Health  
National Center for Chronic Disease  
Prevention and Health Promotion  
Centers for Disease Control and Prevention



Theresa "Tracy" J. Boehmer, P.E.  
National Fluoridation Engineer, Division of Oral Health  
National Center for Chronic Disease  
Prevention and Health Promotion  
Centers for Disease Control and Prevention



U.S. Department of  
Health and Human Services  
Centers for Disease  
Control and Prevention



2020